

technical activities

NEWSBRIEFS

The Institute of Electrical and Electronics Engineers, Inc. • 345 East 47th Street, New York, New York, 10017

TAB Secretary: Neil D. Pundit
News Coordinator: Audrey R. Bickel

No. 3; March/April 1979

A newsletter designed to provide up-to-date, concise coverage of important events for the active TAB volunteer.

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NEWSBRIEFS Supplement

MESSAGE FROM THE STAFF DIRECTOR OF TECHNICAL ACTIVITIES

As it has been defined in the past by Dr. Richard M. Emberson, IEEE (co)sponsorship of a conference constitutes genuine technical involvement. The decision of (co)sponsorship largely rests with the Societies, Groups and Councils which are the IEEE guardians of technical excellence. In addition to technical involvement, there is in many cases financial involvement as well. In all cases there is some related expense in that all (co)sponsored conferences entail the cost of indexing.

Through the years, IEEE (co)sponsorship has become identified with conferences of the highest technical level that are either national or international in scope. The proceedings of these conferences are distributed to about 200 nonmember customers (usually libraries), who, under IEEE's Open Order Plan (OOP) Option 1, receive one or more copies of all records of (co)sponsored conferences. In addition, there is an increasing number of customers who subscribe to records of specific conferences as categorized in any of the eight available suboptions under OOP Option 1. In either case, the customers (libraries) sign an agreement to receive one or more hard-bound copies of our conference publications without any advance knowledge of its price. Recently, some librarians have begun to question the absence of a provision for returning a conference record, for reasons other than the physical quality of the merchandise.

The purpose of bringing these matters to your attention is to raise your awareness of the importance and implications of IEEE (co) sponsorship, so that we do not burden the librarians with conference records of marginal archival value and to minimize any unessential indexing costs.

Neil D. Pundit

HIGHLIGHTS OF THE TAB OpCom/TAB MEETINGS, FEBRUARY 15-16, 1979

(Note: This follows the sequence of the Executive Summary of the Agenda published in the January/February edition.)

REFERENCE No. 18/TAB OpCom & TAB Meeting Minutes will be available by the middle of March.

1. **1979 G/S/C Budgets**—TAB OpCom and TAB unanimously approved the budgets as presented.
2. **Revision of Bylaw 305.1-Composition of Awards Board**—TAB OpCom and TAB unanimously reaffirmed the proposed revisions which were originally approved in December 1978.
3. **SME Position Paper**—TAB OpCom approved the position paper in principle, without enclosures. (9 in favor, 1 opposed, 2 abstentions). TAB voted to go on record stating that "TAB supports the efforts of the Society of Manufacturing Engineers to obtain increased government support and recognition for research and development of advanced manufacturing technology." The consensus was not to endorse the position, but only to show support of the intent of the posi-



**1979 Society/Group/Council (S/G/C)
Orientation—A Success.**
(Story and more photos inside.)

tion. (BoD endorsed in principle the general concept of the SME position.)

4. TAB voted to go on record as requesting that CHMT be requested to develop a position paper on the National Role and Importance of Manufacturing and Engineering Technology.

5. *National Systems Center*—No action was requested of either TAB OpCom or TAB at this time, but possibly in August. The item was discussed by both bodies.

6. *CSIT Position Paper*—TAB OpCom and TAB voted not to consider this item without having a finalized version of Policy Statement 14—IEEE Position Papers approved by the BoD.

7. *Engineering Societies Commission on Energy (ESCOE)*—TAB OpCom revised the presented amendment such that the second and third "Whereas" were deleted, and unanimously approved the revised amendment. TAB voted to endorse the resolution concerning ESCOE which was originally presented to TAB in August by Hilton Brown.

8. *Committee on Health Care Technology Policy*—TAB OpCom and TAB unanimously approved the formation of a joint TAB/USAB committee on Health Care Technology Policy.

9. *Technology Forecasting and Assessment Committee (TF&A)*—TAB OpCom and TAB voted to discontinue the TF&A Committee on the basis that there was not enough need for it.

10. *MEDCOR*—TAB OpCom voted 5 in favor, 1 opposed and 6 abstentions on the general question of having a health care testing program (not MEDCOR specifically).

11. *New Field Awards Program*—TAB reviewed the responses to a questionnaire distributed by J. Barry Oakes to G/S/C Presidents. No action was requested at this time. The G/S/C officers were urged to work through the Committee to address their concerns, particularly during 1979, when the Awards Board is being reviewed.

12. *TAB Search Committee Charter*—TAB OpCom referred this item to TAB for their review and comments. TAB endorsed an amended version of the Charter.

13. *Possible New Committee on Ionizing Radiation*—TAB OpCom passed any discussion of this issue based on a lack of TAB interest in the formation of such a committee. TAB voted not to form a new committee to cover the field of ionizing radiation.

14. *Selection of Technical Experts as Witnesses in Congressional Budget Hearings*—No action was requested of TAB OpCom; the matter was discussed. TAB discussed this item, and the consensus of the discussion was that USAB should contact all of the Division Directors directly, who then would contact the G/S/C Presidents in the appropriate areas of expertise.

15. *Policy Statement 14—IEEE Position Papers*—TAB OpCom referred this item back to committee for additional wordsmithing, and decided not to bring this item up for discussion with TAB at this time.

16. *Policy Statement 6.2—SPECTRUM and "The Institute" Editorial Policy*—TAB OpCom unanimously endorsed this Policy Statement. No action was requested of TAB, only discussion.

17. *Policy Statement 7.8—Code of Ethics*—TAB unanimously endorsed this Policy Statement as presented.

18. *Policy Statement 7.9—Matters of Ethical Principle*—TAB OpCom unanimously endorsed this Policy Statement.

OTHER ACTION ITEMS:

• TAB voted for a definite commitment on the part of TAB to provide proper training for G/S/C Presidents.

• *Management Training Seminar*—TAB unanimously voted to hold a Management Training Seminar for G/S/C officers on May 3-4 in Washington, D. C., in conjunction with the U.S. Technology Policy Conference.

• TAB unanimously voted that TAB Newsbriefs be appended to the Minutes of each meeting.

• *Next Meetings*—The next TAB OpCom/TAB meetings will be held on:

April 25—New York (TAB OpCom meeting—tentative depending on the formulation of a substantive Agenda)

June 27—O'Hare—Chicago (TAB OpCom meeting—tentative depending on whether or not an April meeting is held, and the formulation of a substantive Agenda)

August 2—Denver, Colorado (TAB OpCom dinner meeting)

August 3—Denver, Colorado (TAB Meeting)

December 6—New Orleans, LA. (TAB OpCom meeting)

December 7—New Orleans, LA. (TAB meeting)

• *TAB Finance*—Considerable discussion took place on the increased burden on Societies in meeting their expenses of TAB headquarters operations, in view of the IEEE support remaining constant in spite of inflation and the increased need for services. This situation is affecting the smaller Societies more seriously. It will be reviewed by the TAB Finance Committee.

Concurrently, the Finance Committee has undertaken to work toward a more satisfactory distribution of common income and expenditure items.

• *International Traffic in Arms Regulations (ITAR)*—There was a discussion examining the need for any action on the part of IEEE in matters affecting publication/presentation of material on cryptography.

The dichotomy between the country's need for laws governing national security and the individual freedom of speech was carefully analyzed by Dr. Getting. After considerable discussion the consensus emerged that no action is urgently needed, realizing that people working in these fields are usually knowledgeable about the laws and should exercise their individual judgement.

AES President Louis Urban will review the ITAR issue and report at the next TAB meeting.

• *TAB Manual*—A preliminary copy of the two-volume TAB Manual will be distributed in about one month.

• *TAB & TAB OpCom Agendas*—Following the recommended procedures for the IEEE ExecCom and BoD meeting Agendas, TAB agreed to experiment with the enclosed proposed Standard Instructions for Preparation of Agenda Items for Meetings of IEEE Technical Activities Board and TAB OpCom.

HEADLINES FROM IEEE EXECUTIVE COMMITTEE AND BOARD OF DIRECTORS MEETINGS, FEBRUARY 17-19, 1979

1. Appointments

The following appointments were made (CHAIRMEN ONLY listed):
Nominations & Appointments Committee: Ivan A. Getting, Chairman

1979 REVIEW COMMITTEES FOR STANDING COMMITTEES & BOARDS:

Review Committee for Awards Board: J. K. Dillard, Chairman
Review Committee for History Committee: Harold Chestnut, Chairman

Review Committee for Life Member Fund: Ernst Weber, Chairman
Review Committee for United States Activities Board: R. M. Saunders, Chairman

2. Observers at Board Meetings:

Pursuant to Policy State 9.6.D., the BoD determined that 1979 meetings of the Board would be open to Section/Chapter officers, Council and Area Chairmen and Society/Group/Council officers as observers.

3. ELECTION OF REGION 10 DIRECTOR: BYLAWS 201.1, 203.1, 301.1, 311.7, and 313.5 were revised to show Region 10 Director is elected exactly like other Regional Directors.

4. BOARD NOMINEES FOR 1980 PRESIDENT AND EXECUTIVE VICE PRESIDENT

Nominees were selected as follows:

B. H. Schneider—For 1980 President

C. L. Hogan—For 1980 Executive Vice President

5. 1979 BUDGET for the entire Institute was approved by the Board of Directors and is enclosed in summary form in the NEWSBRIEFS Supplement. (Please note that many operating departments in the Institute have budgets which do contain considerable transfer of funds in both the income and expense columns. The net column, however, should be perhaps the most meaningful one. On the other hand, the budgets for USAB, Region 10, and the S/G/Cs are significant as they carry a small amount of transfer of funds.

6. THE INSTITUTE PROCEDURES REGARDING IEEE ANNUAL ELECTION

These update procedures as amended at the meeting were approved. The document will be published in THE INSTITUTE, ELECTRICAL ENGINEERING, and will be furnished to all known candidates for the elective offices.

7. 1979-1980 FORTESCUE FELLOWSHIP

The Executive Committee approved Scott H. Goodwin as the recipient of the 1979-80 Fortescue Fellowship, with nine alternates designated in case he is unable to accept.

8. INVOICE FROM EJC

The Engineers Joint Council (EJC) has levied an assessment for nonmembers of EJC having representatives on its 1979 committees and commissions. IEEE, invoiced \$4,250 for its participation on the U.S. National Committee of the Pan American Federation of Engineering Associations (UPADI), will terminate its position on this Committee.

9. CONCEPT OF IEEE PRESIDENT-ELECT

The BoD supported the concept of the annual election of a President-elect to serve one year in that capacity, followed by one year as President, and a succeeding year as Past President.

Ref. 19 10. THE 1980 OPERATING BUDGET GUIDELINES and Calendar for the preparation of the 1980 Budget were adopted.

Ref. 20 11. POLICY STATEMENT 14—IEEE POSITION PAPERS AND ENTITY POSITION STATEMENTS

Adopted text is now available.

12. RESOLUTIONS OF APPRECIATION

The following two Resolutions, to be formally presented at the IEEE April 23, 1979 IEEE Awards Reception, were unanimously approved:

BE IT RESOLVED that Dr. Richard M. Emberson be elected Director Emeritus of the Institute.

BE IT RESOLVED that Emily L. Sirjane be elected Life Fellow Emeritus.

TAB UPDATE

TAB APPOINTMENTS

Dr. C. Lester Hogan, 1979 Vice President for Technical Activities has re-appointed the following TAB Technology Committee Chairmen to their respective positions:

Mr. Hilton U. Brown, III—Chairman, Energy Committee

Mr. Conrad R. De Sieno—Chairman, Environmental Quality Committee

Dr. Don Justesen—Chairman, Committee on Man and Radiation

PR REPRESENTATIVE

Dr. Bertrand B. Pearlman, President of the IEEE Professional Communications Society, is the TAB representative on the IEEE Public Relations Committee.

SOVIETS INVITED TO COMAR MEETING

At their dinner meeting to be held on June 20, 1979, in Seattle, the TAB Committee on Man and Radiation (COMAR) plans to invite a group of Soviet scientists who will be attending the International Union of Radio Science meetings scheduled concurrently in that city. An informal exchange of viewpoints on radiation standards is expected to take place.

CHINESE ENGINEERS ATTEND TWO IEEE CONFERENCES

A study group of five engineers from the Chinese Electronics

Society attended the International Solid State Circuits Conference in Philadelphia this February and then participated in a four-week tour of technical facilities specializing in solid state circuits. Dr. William J. Spencer, President of the Solid States Circuits Council, served as chairman of the host committee for the visit which included stops at RCA, Westinghouse, Carnegie Mellon, Stanford, and Motorola among others.

Concurrently, the Computer Society hosted five professors from Quinghua University in Peking at COMPCON '79 in San Francisco. Leaders of the study group met with Dr. Tse-yun Feng, 1979 Computer Society President, and Mr. Merlin G. Smith, 1973 Society President, when the two men served on the 1978 IEEE Delegation to the Chinese Electronics Society. Plans have been made to accommodate the Quinghua professors for a four-week stay in the U.S.

As a reminder, the Transnational Relations Committee advises all Societies who wish to visit China to please contact Audrey Bickel, Committee Administrator, for information on how to proceed with arrangements. Also, if your Society plans to host engineers from China or the Soviet Union at a forthcoming conference, kindly inform Ms. Bickel as soon as possible.

BULLETIN BOARD

DOUBLET MATRIX

The revised edition of the S/G/C Matrix of Doublet Membership, derived from counts of subscriptions to pairs of S/G/C publications, has been enclosed with this issue of NEWBRIEFS. For further details, contact James A. Taylor, Manager of Information Processing, at (212) 644-2142.

GUIDE TO TECHNICAL ACTIVITIES

A brochure on the administrative services available from the Technical Activities Department at Headquarters including profiles of key staff members has been enclosed for your convenience. Refer to the Action Phone Directory at the back of the booklet for quick answers to your questions about TAB. (Note: Members of TAB OpCom & TAB will receive the Guide with the Minutes of the February meetings.)

S/G/C ROSTERS

If you haven't already done so, please send your 1979 Ad-Com Rosters to Malvina Torto at New York Headquarters. We need this information to update our records and assure proper distribution of material when necessary.

CONFERENCE ON U.S. TECHNOLOGICAL POLICY ISSUES

Mark your calendar for the upcoming IEEE 1979 Conference on U.S. Technological Policy Issues to be held May 1-3 at the Sheraton Motor Hotel in Arlington, Virginia. This year's theme is "Stimulating Innovation Through U.S. Policy." Details on how to register for the Conference will be forwarded by our Washington office in several weeks.

CONFERENCE SCHEDULE

The April, 1979 issue of the Master Conference Schedule will be ready for distribution by mid-March. The Schedule will be bound along the 11-inch edge and three-hole punched for easy inclusion in loose-leaf binders.

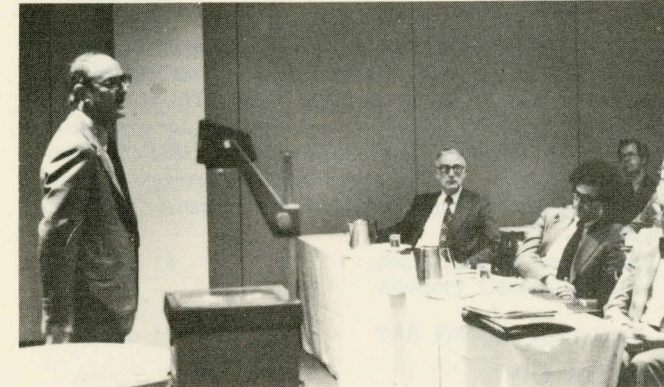
OOP

Because of the increasing number of subscribers to the various suboptions of the Open Order Plan (OOP), all Conference Chairmen are now requested to supply a minimum number of 230 copies of the conference proceedings to IEEE Headquarters for hard binding.

NEWSBRIEFS welcomes Society/Group/Council and TAB Committee news of general interest to our readers. Contact Audrey Bickel at HQ.

1979 SOCIETY/GROUP/COUNCIL ORIENTATION—A SUCCESS

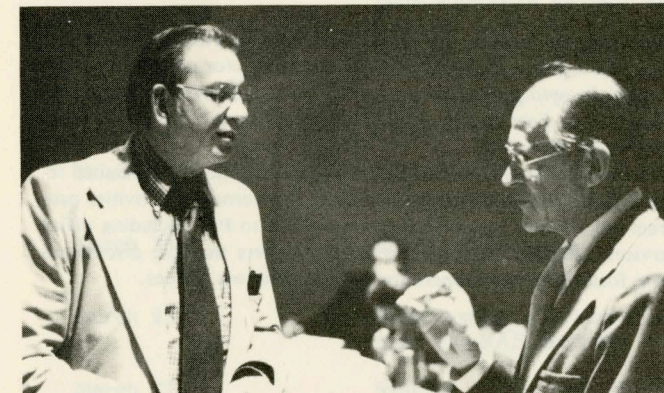
A large assemblage of TAB members attended the IEEE Orientation for Society/Group/Council Officers in Atlanta on February 15, 1979. The all-day seminar provided participants with an intensive overview of the Institute's internal operations and included welcoming speeches by Dr. C. Lester Hogan, 1979 Vice President for Technical Activities, and Mr. Eric Herz, IEEE General Manager. Dr. Richard M. Embersson, serving as Master of Ceremonies for the event, introduced presentations by twelve key staff members. Areas covered were IEEE Finance; Corporate Services; Educational Activities; United States Activities; Publications; Standards and Technical Activities. In addition, members of the Technical Activities staff made special presentations outlining their responsibilities at Headquarters. A question and answer period concluded the seminar at which time the TAB officers congratulated the IEEE staff for their dedication and efforts.



Eric Herz, IEEE General Manager and Executive Director



Left to right: Robert Elfant, Magnetics Society Secretary-Treasurer, Vice President Clark E. Johnson, Jr., Magnetics Society



Left to right: Lloyd Z. Maudlin, Council on Oceanic Engineering President; Thaddeus L. Regulinski, Reliability Society President



C. Lester Hogan, 1979 Vice President, Technical Activities



Left to right: Ivan G. Easton, IEEE Director of Standards
Stephanie Lewis, TAB Secretariat
Cyril Tunis, Chairman, TAB Finance Committee
Mel Bonaviso, Administrator, TAB Finance Committee



Left to right: Esmi L. Bidstrup, Manager, TAB General Activities
John F. Wilhelm, Director, IEEE Educational Activities
Lawrence K. Anderson, Division IV Director
E. K. Gannett, Staff Director, Publishing Services

TAB FINANCE REPORT

1979 GOALS FOR TAB FINANCE COMMITTEE

The first 1979 meeting of the TAB Finance Committee was scheduled for March 15th. Dr. Cyril J. Tunis, Chairman, stated that the main issues to be considered by this year's Committee will be the financial condition of some smaller Societies; distribution to S/G/Cs of TAB Administration charges and Non-Member (FULL) subscription income; and the development of the 1980 budgets for TAB and the S/G/Cs.

\$60K TAB CHALLENGE

The Board of Directors has decided that in view of favorable 1978 year end operations, the S/G/Cs should not be burdened with the \$60K TAB Challenge. The staff appreciates the numerous pledges made but will not need them now.

FOCUS

(Condensed answers to important questions of general interest.)

INCOME FROM COPYRIGHT PAPERS

Starting in 1978, IEEE adopted the policy of requiring the release of authors' copyright in favor of IEEE as a precondition for publication. Most of the papers are individually coded to facilitate collection of income from systematic photocopying.

A private nonprofit organization, the Copyright Clearance Center, came into existence to enable systemic photocopying and distribute income to copyright owners. The Center is experiencing financial difficulties in becoming operational and has requested assistance. Realizing the potential benefit of the Center, the Institute provided financial aid and decided to forego the minimal copyright income for 1978 and 1979. When the Copyright Clearance Center does become fully operational, we will have an additional source of income and obtain data on the popularity of our publications.

S/G/C FINANCIAL STATEMENTS

Many Society officers have asked detailed questions about financial statements. While we are happy to address any specific concerns, we do wish to point out that answers to general questions can be found in the TAB Finance Manual. We also wish to remind you that the staff is responsible for carrying out the existing policies and finds it difficult to negotiate deviations. Formulation and revision of the policies are largely done by volunteer officers, and need the approval of the IEEE Board of Directors.

PROMOTION OF PUBLICATIONS

Currently, available resources are limiting our efforts by which a number of publications can be promoted simultaneously. Examples are: IEEE Publications Bulletin (sent quarterly to our 14,000 nonmember customers); Conference Recorder (sent to members based on their technical interest profile); Catalogs; and listings in SPECTRUM, TRANSACTIONS and JOURNALS. At this time, we are unable to undertake the promotion of individual publications but advise you to announce their availability in appropriate newsletters.

INVENTORY & SALES REPORT

The desirability of a periodic Inventory & Sales Report has our wholehearted support. We currently have about 600 different conference records in our warehouse and information on the sales history of a particular conference record is difficult to extract. A meaningful report will require the careful attention of all operating departments of IEEE, and must be machine-generated. Staff is working in this direction and seeks your patience and understanding.

NEWSBRIEFS TO SOCIETY ADCOM MEMBERS

Society Presidents who wish NEWSBRIEFS distributed on a regular basis to their AdCom members should inform the News Coordinator at Headquarters.

EXTERNAL INTERFACE

NATIONAL PAPER PUBLISHED FOR INPUT AT U.N. CONFERENCE

The State Department has just issued the U.S. National Paper for presentation at the 1979 United Nations Conference for Science and Technology for Development to be held in Austria later this year. A section on scientific and engineering organizations lists the IEEE as a leader in the field of transmitting technological information. Copies of the paper may be obtained by writing to the State Department, Washington, D.C. 20520.

PUB NEWS

The IEEE Publications Board held its first meeting of the year on February 8th at New York Headquarters. The Board engaged in lengthy discussions on matters pertinent to SPECTRUM and THE INSTITUTE, in particular the proposed procedure for coverage of IEEE elections. Chairman Robert Lucky will shortly send out a questionnaire to seek the opinions of members. The schedule of future PUB meetings may be found in the TAB Administrative Calendar in this issue.

FOLLOW UP

NEWSBRIEFS, NO. 2, (JANUARY/FEBRUARY, 1979)

New Conference Forms are now available for distribution to meeting sponsors. Contact Conference Activities at HQ for details. *Annual Inventory Clearance* information was distributed to Society Presidents on February 16, 1979. Contact: Richard J. Jerril, Manager, Conference Activities.

PES Proposal to USAB: The Power Engineering Society's original request to USAB for \$41K to administer a government activities program has resulted in a USAB grant of \$24K to PES including office services. Division VII Director Barkle reports that the discussions have fostered closer cooperation between the two entities.

ENTHUSIASTIC RESPONSE TO NEWSBRIEFS

Recent correspondence to our Department indicates that NEWSBRIEFS has been well-received by the TAB membership. Comments range from "my bulging file cabinet thanks you" to "great idea—concise and clear format." The NEWSBRIEFS staff is encouraged by your response and invites you to send in suggestions to improve the scope of the publication. We designed the newsletter with you, the volunteer, in mind and welcome your opinion.

1979 TECHNICAL ACTIVITIES ADMINISTRATIVE MEETINGS CALENDAR

The following calendar is a chronological compilation of information received at IEEE Headquarters on forthcoming S/G/C Ad Com and TAB Committee meetings, as well as all Board and IEEE Senior Staff meetings. If no contact is indicated, please refer to your TAB Roster for the name of the S/G/C President or Committee Chairman presiding at a specific event. The asterisk (*) denotes that Neil D. Pundit (or TAB Staff) plans to attend the meeting.

Date/Time	Meeting	Location	Contact
* March 1 9:30 a.m.	IEEE Senior Staff Meeting	IEEE Headquarters New York, NY	
March 1 8:00 a.m.	Consumer Electronics Society AdCom	Ramada O'Hare Inn Des Plaines, IL	
* March 2 10:00 a.m.	Computer Society Governing Board Meeting (COMPCON-Spring '79)	Jack Tar Hotel San Francisco, CA	
* March 3 10:00 a.m.	Committee on Social Implications of Technology (CSIT)	Columbia University New York, NY	Joseph Baker (212) 644-7887
March 7	Sonics & Ultrasonics AdCom	O'Hare Hilton Hotel Chicago, IL	
* March 14	Joint Telecommunications Advisory Council (JTAC)	IEEE Washington Office Washington, DC	Audrey Bickel (212) 644-2123
* March 15	TAB Finance Committee	IEEE Headquarters New York, NY	Mel Bonaviso (212) 644-7891
March 16-17	IEEE Executive Committee	Phoenix, AZ	
March 19	Industrial Electronics & Control Instrumentation Society AdCom - to coincide with IECI conference on Industrial Control Applications of Microprocessors	Philadelphia, PA	
* March 22	TAB Meetings Committee	IEEE Headquarters New York, NY	Richard Jerril (212) 644-7895
March 22	IEEE Staff Meeting	IEEE Headquarters New York, NY	
March 26-27	Energy Conference	Ramada Inn Arlington, VA	
March 27	Broadcasting - in conjunction with the NAB Meeting	Dallas, TX	
March 27	Industry Applications Society AdCom	IEEE Headquarters New York, NY	
March 27	TAB Awards & Recognition Committee Meeting	IEEE Headquarters New York, NY	Joseph Baker (212) 644-7887
March 27	Vehicular Technology Society Board of Governors	Arlington Park Hilton Arlington Heights, IL	
March 28	Electromagnetic Compatibility AdCom	Arlington Heights, IL	
March 29	Components, Hybrids & Manu- facturing Technology AdCom	Stouffers National Center Inn Arlington, VA	
* March 29	Publications Board Meeting	IEEE Headquarters New York, NY	
* April 3	Power Engineering Society AdCom	World Congress Center Atlanta, GA	
* April 5	Acoustics, Speech & Signal Processing Society AdCom	International Hotel Washington, DC	

*April 11	IEEE Senior Staff Meeting	IEEE Headquarters New York, NY	
April 12	Reliability AdCom (Tentative)	Crystal City Marriott Washington, DC	
April 20	Microwave Theory & Techniques AdCom	Orlando, FL	
✓ April 23	IEEE Executive Committee	New York City	
April 23	IEEE Awards Reception - ELECTRO '79	New York City	
April 24	IEEE Finance Committee	New York City	
*April 24-26	ELECTRO '79	New York Coliseum - Sheraton Center Americana Hotel New York City	
*April 24	Instrumentation and Measure- ment - in conjunction with ELECTRO	New York, NY	
*April 24	Engineering Management - in conjunction with ELECTRO	Americana Hotel New York, NY	
*April 24	Geoscience - in conjunction with ELECTRO	New York, NY	
April 25	Professional Communications Society AdCom	IEEE Headquarters New York, NY	
April 25	TAB OpCom Meeting	Americana Hotel New York, N.Y.	
*April 29	Microwave Theory and Techniques	Orlando, FL	
*April 30- May 3	Oceanic Engineering - in con- junction with Offshore Tech- nology Conference	Houston, TX	
*May 1-3	IEEE Conference on Technology Policy Issues	Sheraton National Motor Hotel Arlington, VA	Leo Fanning (202) 785-0017
*May 3-4	Management Training for S/C/C Officers	Sheraton Motor Hotel Arlington, VA	Stephanie Lewis (212) 644-2122
May	Circuits & Systems AdCom - day of Midwest Circuit Symposium	Caesars Palace Las Vegas, NV	
May 4	IEEE Staff Meeting	IEEE Headquarters New York, NY	
May 17	Systems, Man & Cybernetics AdCom	Chicago, IL	
May 21	Aerospace Electronics Society AdCom	Dayton, OH	
May 23	IEEE Senior Staff Meeting	IEEE Headquarters New York, NY	
May 24	Engineering in Medicine and Biology AdCom	Caesars Palace Las Vegas, NV	
May 24	Publications Board AdCom	IEEE Headquarters New York, NY	
June 3	Broadcasting, Cable & Consumer Electronics - Board of Governors	Arlington Hilton Chicago, IL	
June 7	Communications AdCom	IEEE Headquarters New York, NY	

June 8-11	IEEE Executive Committee	London, England	
June 19	Industry Applications AdCom	Denver, CO	
June 19-22	Antennas & Propagation AdCom (Tentative)	University of Washington Seattle, WA	
June 20	Committee on Man & Radiation (COMAR)	Seattle, WA	Joseph Baker (212) 644-7887
June 20	IEEE Senior Staff Meeting	IEEE Headquarters New York, NY	
June 21	Control Systems Society AdCom	Denver, CO	
June 25-28	Education AdCom	Baton Rouge, LA	
June 29	Professional Communications AdCom	IEEE Headquarters New York, NY	
July 18	IEEE Senior Staff Meeting	IEEE Headquarters New York, NY	
July	Power Engineering Society Council Meeting	Hotel Vancouver Vancouver, BC	
July 19 9:00 a.m.	Power Engineering Society AdCom	Vancouver, BC	
August 2	TAB OpCom Dinner Meeting	Denver, CO	
August 3	TAB Meeting	Denver, CO	
August 3-4	IEEE Executive Committee	Denver, CO	
August 5-6	IEEE Board of Directors	Denver, CO	
August 13	IEEE Senior Staff Meeting	IEEE Headquarters New York, NY	
September 6	Publications Board	IEEE Headquarters New York, NY	
September 7 10:00 am-4:30 pm	Professional Communications AdCom	IEEE Headquarters New York, NY	
September 24	IEEE Senior Staff Meeting	IEEE Headquarters New York, NY	
September 25	Sonics & Ultrasonics AdCom	Monteleone New Orleans, LA	
October 3	Industry Applications AdCom	Cleveland Bond Court Hotel Cleveland, OH	
October 5-6	IEEE Executive Committee	New Orleans, LA	
October 12	IEEE Senior Staff Meeting	IEEE Headquarters New York, NY	
November 15	Publications Board	IEEE Headquarters New York, NY	
November 20	IEEE Senior Staff Meeting	IEEE Headquarters New York, NY	
December 5	Industry Applications AdCom	Cincinnati Stouffers Inn Cincinnati, OH	

TAB RESPONSE CARD

March/April 1979

December 6	TAB OpCom Meeting	New Orleans, LA
December 7	TAB Meeting	New Orleans, LA
December 7	Professional Communications AdCom	IEEE Headquarters New York, NY
December 7-8	IEEE Executive Committee	New Orleans, LA
December 9-10	IEEE Board of Directors	New Orleans, LA
December 11	Control Systems AdCom	Ft. Lauderdale, FL
December 18	IEEE Senior Staff Meeting	IEEE Headquarters New York, NY

Please complete the response card below if you wish to obtain copies of action/information correspondence reviewed in this issue of NEWSBRIEFS. Each news item has been coded with a corresponding reference number. Simply check the column marked "Send Copy." If you feel that the correspondence would be of interest to a wider distribution than originally cited, check the column marked "Send to Distribution" and indicate to whom the mailings should go. Your technical entity will be charged for any bulk mailings. The distribution key below will tell you who receives a specific document. The numbers in parentheses denote the approximate size of the distribution.

Print your name, address and the title of your volunteer position, and return this card to:
DR. NEIL D. PUNDIT, P.O. BOX 3420, GRAND CENTRAL STATION, NEW YORK, NY 10017.

DISTRIBUTION KEY	
A. Board of Directors (30)	H. News/Magazines Editors (40)
B. Executive Committee (11)	I. Conference Coordinators (150)
C. TAB OpCom (13)	J. "Electrical Engineering" (4000)
D. TAB (60)	K. IEEE Editors (80)
E. S/G/C Presidents (32)	L. IEEE Staff—Internal Distribution
F. Committee Chairmen (18)	Codes: 01 = General Manager
G. TAB Expanded (200)	02 = Staff Directors
	03 = Associate Staff Directors
	04 = Managers
	05, 06 = All Employees

Please check the appropriate column if you wish to receive a copy of the document referenced in this issue or have TAB forward the mailing to a larger distribution.

REFERENCE NO.	ORIGINAL DISTRIBUTION	FORWARDING DATE	NO. OF PAGES	SEND COPY	SEND TO DISTRIBUTION
18	TAB OpCom/TAB Minutes C, D	3/79			
19	Operating Budget A, B	2/79	2		
20	Position Papers A, B	2/79	2		

If you wish to receive all TAB and/or TAB OpCom Agendas and Minutes on an automatic basis, please check the spaces below:

1979 TAB Agendas _____
 1979 TAB OpCom Agendas _____
 1979 TAB Minutes _____
 1979 TAB OpCom Minutes _____

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Title of Your IEEE Volunteer Position: _____

Has this newsletter been helpful in conveying what you need to know about TAB and the Institute? _____

Features I found worthwhile in this issue: _____

Features I did not like: _____

Suggestions for future issues: _____

Are the materials in the Supplement of value to you? _____

What other information would you like included in the Supplement? _____

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