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THE AMERICAN INSTITUTE OF ELECTRICAL ENGINEERS

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LE 5-5100

December 12, 1962

MEMORANDUM TO: All AIEE and IRE Section Chairmen
FROM: Ernst Weber, Pres Elect
Walter E. Peterson, Chairman, Regional
Boundaries Committee
SUBJECT: Provisional Copy of IEEE Bylaws and
Procedure for Section Financing.
REFERENCE: Memorandum to Section Chairmen on IEEE
Section Merger Procedure, November 1, 1962.

As promised in the Memorandum on IEEE

Section Merger Procedure, sent to you last month, a provisional copy of the IEEE Bylaws is forwarded herewith to assist your planning of Section activities. Please note that these Bylaws have not yet been officially adopted by the IEEE Board of Directors, and are subject to revision by that Board. They have been unanimously approved by the AIEE and IRE Boards of Directors, however, and it is anticipated that the IEEE Board will adopt the Bylaws, in substantially their present form, at its meeting of January 8, 1963.

These Bylaws are intended to govern each IEEE Section, effective January 1, 1963, whether or not it has merged

3/4 merge by July

*- How to carry designation - Don Fink will call at Phila
- Can keep see many members of sec 9*

*For 196 months
all sections
receive individual
AIEE or IRE
allotments just as if no merger
After July 1 will use
IEEE formulas.*

2.11.132

with its "opposite-number" Section. In respect to Section financing, however, these Bylaws do not apply until July 1, 1963. During the period January 1 through June 30, 1963, the following transitional procedure for Section finances will be followed:

IEEE Sections which were formerly AIEE Sections will receive rebates and allowances, for the first half of 1963 only, in accordance with the prior AIEE pattern, that is, as if the Merger had not taken place.

IEEE Sections which were formerly IRE Sections will similarly receive rebates and allowances, for the first half of 1963 only, in accordance with the former IRE pattern, as if the Merger had not taken place.

When IEEE Sections merge, in accordance with the Section Merger Procedure, such portions of their rebates and allowances, allotted for the first half of 1963, as then remain will be combined, in accordance with the IEEE Bylaws, in the treasury of the Merged Section.

On or about May 1, 1963, IEEE Headquarters will compute the rebates and allowances due for the second half of 1963, in accordance with the IEEE Bylaws, as though all mergable Sections were, in fact, merged. Each actually merged IEEE Section will receive the amount due it for use in the second half of the year.

Any mergable Section which has not merged by May 1, 1963, however, will receive only its share of the funds computed as if it were, in fact, a part of a merged Section. The shares will be computed as follows (see IEEE Bylaws 403.10): Basic Allowance, divided equally among those unmerged Sections as are located within the area designated for a merged Section; Member Allowance, divided among the unmerged Sections on a per capita basis; Meeting Allowance, divided in the ratio of the meetings held by each unmerged Section; Subsection Allowance, divided in the ratio of the Subsection meetings held within each unmerged Section; Technical Group Allowance and Professional Technical Group Allowance, paid to each unmerged Section in accordance with the TG and PTG activity in each; Professional Technical Group Chapter Member Allowance (it is not anticipated that this Allowance will be authorized in 1963); Affiliate of PTG Allowance, paid in full to each unmerged Section in accordance with IEEE Bylaw 403.10.f.

Funds for Section operations during the second half of 1963 will be mailed from IEEE Headquarters not later than June 15, 1963.

Section Manuals are currently being revised to agree with the new Bylaws and the Financing Procedure outlined in this Memorandum. This is a time-consuming process, but we expect to have Drafts available early in January.

Re: Provisional Copy of IEEE Bylaws
and Procedure for Section Financing - 12/12/62 - Page 4.

Nearly 200 of the 233 AIEE and IRE Sections have returned the Section Merger Checklist which was mailed to Section Chairmen with the above-referenced Memorandum on Section Merger Procedures. If your Section has not done so, please fill out the Checklist and return to IEEE ^{Inc} Headquarters, Box A, Lenox Hill Station, New York 21, New York, at your earliest convenience.

IRE and AIEE Sections in more than 100 Section areas have indicated that they will merge by the end of July, 1963, at the latest. Many of these will merge in January. If your Merger plans are still in the "pending" stage, please contact the Chairman of your opposite-number Section and start the ball rolling.

Very sincerely,

W. E. Peterson
Walter E. Peterson
IEEE Director-Elect
Chairman, Regional Boundaries Committee